

Agenda – Meeting 6 QEP Planning Committee Vernon College

April 10, 2015 ▪ 9:00 AM ▪ VER RM 204, CCC RM 712

▪ **Call Meeting to Order**

Position	Member	Present	Not Present
Director of Quality Enhancement	Criquett Lehman, Chair		
Director of College Effectiveness	Betsy Harkey		
Dean of Instructional Services	Dr. Gary Don Harkey		
Associate Dean of Instructional Services	Shana Munson		
Division Chair: Behavioral & Social Sciences	Greg Fowler		
Division Chair: Math & Science	Dr. Karen Gragg		
Division Chair: Information & Technology	Mark Holcomb		
Division Chair: Communications	Joe Johnston		
Instructional Design & Technology Coordinator	Roxie Hill		
Faculty Senate President/History Instructor	Dr. Adrien Ivan		
Faculty Senate Vice President/Speech Instructor	Dr. Donnie Kirk		
Dean of Administrative Services or Designee	Stacy Lallmann		
Dean of Admissions and Financial Aid/Registrar or Designee	Joe Hite		
Dean of Student Services or Designee	John Hardin		
Student Focus Group (as needed)			N/A

▪ **Approval of Minutes**

- Meeting 5: February 19, 2015 (Exhibit A, Action Item)

▪ **General Business Reports**

- Director of Quality Enhancement (Chair)
 - NISOD Opportunities
 - Assessment & Report Calendar

▪ **Planning**

- Timeline (Exhibit B)
- Topic Selection Process
 - Collaboration Session Online Survey
 - QEP Collaboration Sessions - Results
 - Topic Selection – QEP Logic Model (Exhibit C)
- Communication
 - President’s Team Meetings (2/24/15, 3/3/15, 3/24/15, 3/31/15, 4/7/15)
 - President’s Monthly Update (3/3/15, 4/1/15)
 - Faculty/Staff Collaboration Sessions (VER 2/27/15, 3/6/15; CCC 2/20/15; CCC & STC 3/4/15)
 - Student Collaboration Sessions (VER 3/31/15, CCC & STC 4/7/15)
 - Vernon College Questionnaire – Online (posted 4/9/15)
- Collaboration Matrix (✓ = has occurred, ▲ = planned)

Stakeholder Group	Data Analysis	Collaboration Sessions	Topic Identification Survey	Collaboration Session Online Survey	Communication
Students		✓ 3/31/15 4/7/15		✓ Posted 4/9/15	✓ In-person 3/31/15 4/7/15
Faculty		✓	✓	✓	✓

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		2/20/15 2/27/15 3/4/15 3/6/15	1/16/15	Posted 4/9/15	In-person 1/16/15 2/20/15 2/27/15 3/4/15 3/6/15 ^ 4/24/15
Staff		✓ 2/20/15 2/27/15 3/4/15 3/6/15	✓ 1/12/15	✓ Posted 4/9/15	✓ In-person 1/12/15 2/20/15 2/27/15 3/4/15 3/6/15
President's Team			✓ 1/21/15	✓ Posted 4/9/15	✓ 1/6/15 1/20/15 1/27/15 2/10/15 2/24/15 3/3/15 3/24/15 3/31/15 4/7/15
QEP Planning Committee	✓		✓ 1/23/15	✓ Posted 4/9/15	✓ 1/23/15 2/19/15
Board of Trustees				✓ Posted 4/9/15	^ 4/15/15
VC Foundation Board				✓ Posted 4/9/15	^ 4/16/15
Community				✓ Posted 4/9/15	^ 4/13/15

- **Updates/Reminders**

- Spring Meeting Dates
 - April 24 @ 9 AM; V204/CC712 – reserved for Faculty Meeting
 - May 1 @ 11 PM; V423/CC717

- **Adjournment**